

## **Finance Assistant [Part Time]**

Thank you for your interest in this vacancy.

If you have any questions about the job description or application process, please call 700400.

Please complete the application form in full.

A CV can be attached but should not be substituted for the application form.

Please also send a letter giving details of why you have applied for this post and how your previous experience may be relevant to the role.

Applications should be sent to:

The Director  
Jersey Arts Centre  
Phillips Street  
St Helier  
Jersey  
JE2 4SW

Closing date for applications: **12pm on Wednesday 18 March 2026**

*Interviews: **Friday 20 March 2026** (please ensure you will be available if called for interview)*