Jersey Arts Centre ~ Job Application Form



POST	APP	LIED	FOR:
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TOOTALLED TOR.						
1 PERSONAL DETAILS (Please complete in BLOCK LETTERS)						
Name:			Legal Name (if different from name used):			
Forename(s):			Pronoun (eg: he/him, she/her, they/them, etc):			
Title for reply eg: Dr/Mr/Mrs/Miss/Ms/M	x/etc.	1				
Contact Address:						
			Post Code:			
Tel. No. (Home): Tel. No. (Work):						
Tel. No. (Mobile): Email Address:						
Do you possess an "Entitled" or "Entitled to V Immediately prior to this application how long			accordance with the Control of Housing and \u00bb		YES/NO	
2 EDUCATIONAL/PROFESSION Secondary Education						
GCSE/GCE/ or equivalent	Grade	Year taken	'A' Level or equivalent	Grade	Year taken	
Further Education						
Course, e.g: GNVQ / NVQ / Diploma / Degree or equivalent	Dates From/To	Course title and Institute		Standard attained		
					-	
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	Professional/Technical/Special Training/ Please provide details. (Continue on a separ	/Languages rate sheet if necessary)		
	Qualification/Course	Training Organisation	Dates From/To	
3	MEMBERSHIP OF PROFESSIONAL BODI	ES NOT ALREADY LISTED ON 2(a) ABOVE		
4	TRAINING AND DEVELOPMENT Please give a concise account of any training and development relevant to your application. (This may be in a role outside of employment, e.g. voluntary work.)			
_	ADDITIONAL INFORMATION			
5	ADDITIONAL INFORMATION Please give a brief account of any particular experience/knowledge/skills or competencies you have which you consider would be especially useful in the post for which you are applying (continue on a separate sheet if necessary.)			
6	DRIVING LICENCE Do you hold a current, clean driving license? YE	ES/NO		
<u></u>				

a) Present / mos	t recent employment	
rom:	То:	Job title:
Current Salary:	Details of pension and other benefits:	
lame and address	<u>'</u>	
lumber of employeupervised by you:	ees	Part time / Full time – number of hours worked per week:
-	duties and responsibilities:	,
recise reasons for	leaving or wishing to leave:	
		Notice period:
b) Previous emp	loyment	
rom:	То:	Job Title:
Current Salary:	Details of pension and other benefits:	
ame and address	of employer:	
umber of employeupervised by you:	ees	Part time / Full time – number of hours worked per week:
	duties and responsibilities:	
recise reasons for	r leaving or wishing to leave:	
c) Previous emp		Job Title:
c) Previous emplorom:	To: Details of pension	Job Title:
rom: urrent alary:	To: Details of pension and other benefits:	Job Title:
rom: Current salary: lame and address	To: Details of pension and other benefits: of employer:	Part time / Full time – number of
rom: current alary: ame and address umber of employe upervised by you:	To: Details of pension and other benefits: of employer:	

(d) Previous employment (continue on a separate sheet if necessary)						
Dates Name and address of e		employer	Title of Post			
8	PRIOR CON	NVICTIONS details of any prior criminal co	nvictions (if there a	are none. please write none):		
	3		(,		
9	REFERENC					
		ts Centre will not contact any of yould not be related to you.	our previous employe	rs for a reference before offering employment.		
Referer	nce 1 - Present	Employer	Reference 2 – Pre	evious Employer		
Name	Name N		Name			
Address	Address		Address			
Tel. No:	•	Fax. No:	Tel. No:	Fax. No:		
Email a	ddress:		Email address:			
10	DECLARATION					
	I hereby declare that the details shown are correct and complete to the best of my belief. I understand that enquiries may be made to verify these details. I also understand that any false statements or the withholding of any relevant information may provide grounds for rejection of my application at any stage of the appointment. I agree that the Jersey Arts Centre can contact any of the previous employers for a reference.					
	I understand that the Jersey Arts Centre will create and maintain computer records on me during my employment, and may retain those records after my employment has ceased, subject to the Data Protection (Jersey) Law 2005.					
	Please return your form to:			Please return your form to:		
	Applicant's signature		The Director			
	0			Jersey Arts Centre Phillips Street		
	Date			St Helier Jersey JE2 4SW		
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